

MINUTES  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 415

July 18, 2018

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 415 (the "District") met in regular session, open to the public, July 18, 2018, at the offices of The Signorelli Company, 1400 Woodloch Forest Drive, Suite 200, The Woodlands, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Michael Maher	President
Jeff Goebel	Vice President
Ms. Patricia Morlen	Secretary
James "Jim" Blankenship	Assistant Vice President
Fred Seidl	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Carol Blankenship, resident of the District; Trina Kilgore of Inframark, LLC ("Inframark"); Michael Arterburn of Utility Tax Service, LLC ("UTS"); Stephanie Viator of District Data Services, Inc.; Steve Sheldon of Dannenbaum Engineering Corporation ("Dannenbaum"); and Robert A. Seale, Sandra Staine, and Alyssa Ollwerther of Allen Boone Humphries Robinson LLP ("ABHR").

APPROVE MINUTES

The Board considered approving the minutes of the meeting held May 23, 2018. After review and discussion, Director Morlen moved to approve the minutes as presented. Director Maher seconded the motion, which carried by unanimous vote.

PUBLIC COMMENTS

Director Morlen updated the Board on communications with officials from the City of Houston regarding repairs to Carriage View Road in the District.

AUTHORIZE ATTENDANCE AT ASSOCIATION OF WATER BOARD DIRECTORS ("AWBD") WINTER CONFERENCE

The Board discussed the AWBD winter conference in Austin. After review and discussion, Director Morlen moved to authorize any interested directors to attend the winter conference. Director Seidl seconded the motion, which carried by unanimous vote.

## FINANCIAL AND BOOKKEEPING MATTERS

Ms. Viator distributed and reviewed the bookkeeper's report, including a list of checks presented for payment, a copy of which is attached. Following review and discussion, Director Morlen moved to approve the bookkeeper's report and payment of the bills listed in the report. Director Blankenship seconded the motion, which carried by unanimous vote.

## TAX ASSESSMENT AND COLLECTION MATTERS

Mr. Arterburn presented and reviewed the tax assessor/collector's reports for May and June, copies of which are attached. He reported that the District's 2017 taxes were 96.84% collected as of June 30, 2018. Following review and discussion, Director Morlen moved to approve the tax assessor/collector's reports and payment of the tax bills. Director Maher seconded the motion, which passed by unanimous vote.

## APPROVE DEPOSITORY PLEDGE AGREEMENT WITH CENTRAL BANK

Mr. Arterburn stated there was fraudulent activity with the District's tax account with Well Fargo and requested authorization to close the District's account with Wells Fargo and open a new tax account with Central Bank. Mr. Seale reviewed a Depository Pledge Agreement with Central Bank. After discussion, Director Morlen moved to (i) authorize UTS to close the District's current tax account with Wells Fargo and open a new account with Central Bank; and (ii) approve and authorize execution of the Depository Pledge Agreement with Central Bank and direct that the agreement be filed appropriately and retained in the District's official records. Director Goebel seconded the motion, which carried by unanimous vote.

## ENGINEERING MATTERS

Mr. Sheldon discussed engineering matters, and stated that Dannenbaum is continuing to work with the City of Houston (the "City") on the City's acceptance of lift station no. 1. He reported that Dannenbaum and Inframark are addressing punch list items generated by the City.

## REPORT ON DEVELOPMENT IN THE DISTRICT

Mr. Sheldon reported on development matters in the District.

## UPDATE OF STATUS OF BOND SALE

Mr. Seale provided an update on the status of the pending bond sale. In connection with same, Mr. Seale reviewed a Resolution Authorizing Application to the Texas Commission on Environmental Quality for Extension of Time to Sell Bonds. After review and discussion, Director Maher moved to adopt the Resolution

Authorizing Application to the Texas Commission on Environmental Quality for Extension of Time to Sell Bonds. Director Goebel seconded the motion, which carried by unanimous vote.

OPERATION OF DISTRICT FACILITIES

Ms. Kilgore reviewed the June operator's report, a copy of which is attached. Following review and discussion, Director Blankenship moved to approve the operator's report. Director Morlen seconded the motion, which passed unanimously.

STORM WATER PERMITTING AND MAINTENANCE MATTERS

There was no discussion on this agenda item.

DISTRICT WEBSITE MATTERS

The Board discussed updates to the District website.

BOARD MEETING SCHEDULE

The Board agreed to hold its next regular meeting on September 26, 2018, at 9:30 a.m. at the offices of The Signorelli Company.

There being no further business to come before the Board, the meeting was adjourned.



  
Secretary, Board of Directors

LIST OF ATTACHMENTS TO MINUTES

	Minutes
	<u>Page</u>
Bookkeeper's report, including a list of checks presented for payment.....	2
Tax assessor/collector's reports.....	2
Operator's report.....	3